

Bingham Primary School



Home School Agreement

Dear Parents/Carers,

Please ensure that you read our Home School Agreement. It is important that you agree to abide by the schools' policies and procedures.

A Privacy Notice is available from the school office. This must be signed by all parents and carers.

Thank you for your support,

Mrs Pask

Working Partnership

School will:

- Ensure that each and every pupil has the opportunities, support and guidance to meet their full potential.
- Take necessary action to ensure the attendance and punctuality of all pupils is high.
- Provide a safe and caring environment where everyone is respected.
- Follow the behaviour policy consistently and fairly for all pupils.
- Keep parents and carers updated on their child's behaviour, progress and general school matters.
- Provide regular home learning.
- Up-hold high standards of uniform.

Parents will:

- Have a positive attitude towards education and the school.
- Support the school's behaviour policy.
- Make every effort to ensure your child attends school every day and on time.
- Treat other children, parents and staff with respect.
- Keep up to date with school correspondence: newsletters; Parent Mail; website; class dojo and attend parent consultation meetings.
- Support your child with their home learning.
- Make sure your child wears the correct school uniform and PE kit.
- Share any concerns that they have with the school.

Children will:

- Come to school with a positive attitude, ready to learn.
- Work hard and listen carefully.
- Follow Bingham's vision and values, E-Safety rules, behave well, be polite and respectful to all other pupils and adults.
- Talk to parents and staff about their worries.
- Complete home learning on time.
- Wear the correct school uniform and PE kit

Together we will:

- Trust in each other.
- Talk to each other.
- Support each other in special circumstances

Video and Photos

We may wish to use the photos/videos of children in the following ways:

Occasionally we are contacted by local/national media requesting photographs of/or permission to video children. We also like to publish our achievements in the press — usually in the form of photos. By signing the agreement you confirm that photos may be published in the **media including newspapers and magazines.**

Photos and video recordings are also increasingly used in school driven media formats such as the **website, twitter, Tapestry, Class Dojo, Facebook and school prospectus.** This means that by signing the permission slip on the last page, you understand that your child may appear on the school's Facebook, Twitter account or other social media platforms in use by the school.

Photographs are sometimes taken of the children in their working school environment in order to keep a **record of the work** completed.

When signing the slip on the final page of this home school agreement you are agreeing that your child's image can be used in the ways outlined above.

Jewellery

Jewellery presents as a health and safety risk during the school day. **As such we request that children do not wear jewellery to school** unless there is a medical reason.

Children should only wear studs in their ears. These will need to be removed prior to your child being allowed to take part in PE.

Teachers can not help children remove or insert earrings, nor are they allowed to allow children to participate in PE with tape over their earrings.

We request that if pupils are having their ears pierced this happens in the first week of the summer holiday so they are able to remove the earrings on their return to school.

Medical Forms:

Rather than completing a medical form for each visit or club we take the medical details from your child's school application form and send you a data checking sheet to amend annually. Should these details change then it is essential that you inform a member of the office staff immediately. We will request that you complete a **permission slip** for each club or visit on which you will be reminded to amend your child's medical details should their health needs have changed.

Medicines:

The staff will only be able to administer prescribed medication. The administration of medication can only be carried out once a parent/carer has completed a medicine administration form which can be requested from the school office. Commercially available medications such as painkillers, antiseptics etc will **not** be administered by any member of staff. We do ask, wherever possible, that medication is administered at home rather than at school.

Contact Details:

We need to ensure that our contact details for each child are correct. **Every child must have at least two contacts listed.** It is essential that we have the correct details so that we are able to make contact in an emergency. Please ensure that you inform us of any changes in address, telephone number or mobile phone number ; this includes changes for any person that you may wish us to contact should you be unavailable.

We will send you a copy of our records each year so that you are able to check that they are correct.

End of the day:

We will assume that children are being collected by their parents or carers. **Please let your child's teacher know if your child is going home with somebody else.** We are unable to allow children to leave the school grounds if we have not been informed that somebody else is picking your child up. If your circumstances change during the day then please call the school office who will inform the class teacher.

The Internet

We would be grateful if you would read this code of conduct and talk about it with your child. We understand that not all children (especially those in the infants and Foundation Stage) will be able to fully comprehend the code but request that you reinforce the need to follow the instructions of the class teacher when using technology.

This code of conduct applies at all times whilst using school equipment.

If your parents have given you permission to have access to the internet in school and have signed and returned the Home School Agreement, internet access will be provided for you to conduct research and communicate with others, but only on the understanding that you agree to follow this code.

You should:

- Only go onto sites that your teacher says you are allowed to use.
- Remember that we can check which sites you have been using.
- Treat others as you would expect to be treated; always being polite.
- Check with an adult before you use anything from the internet.
- Be careful of what you say to others and how you say it.

Never give your address, telephone number or any information, about yourself or others, to anybody on the internet.

Always check with your teacher before:

Sending an e-mail, opening an e-mail attachment or downloading files and pictures.

Please remember that:

Your work on the internet will be closely monitored at all times by your teacher. Using the internet at our school is a privilege which could be lost if not used properly.